**MINUTES**

**Eldora Public Library Board of Trustees**

**June 23, 2020**

PRESENT: Jerry Trittien, Rex Lawler, Jill Stanish, Jackie Winters, Joe Herring, and Joan Grothoff.

MINUTES were approved. BILLS were approved.

Director’s Report

* Three kids participated in Dial-a-Story. Elaine continues to offer online story time and craft sessions for Summer Reading program.
* Enrollment in the Summer Reading program includes: 23 preschoolers, 74 kindergarten-5th grade, 7 teens, and 38 adults.
* Joan attended a Zoom meeting regarding phased reopening with libraries across the state. Libraries are being encouraged to resume slowly and limit time spent in the library. Eldora was one of the first to open.
* State of Library will be mailing out “Protect and Disinfect” Kits to libraries in Iowa. Should receive it after June 30.
* Friends of Library will meet on June 26 to discuss fundraising. There will be no 2020 summer book sale.
* Planned activities for July include: a story walk near Community Garden, a Scavenger Hunt around Eldora, and a drive-in movie for the end of the Summer Reading Program.
* Joan will be on the radio; the interview can be heard on Sunday, June 28th at 6:15am on KDAO or 7:00am on AM1190.

Old Business

* With Board approval, June Board meeting was moved from June 30 to June 23 to allow time to get bills approved prior to the end of the 2019-2020 fiscal year.
* Board acknowledged resignation of Jill Stanish, effective June 30.
* No update on refund for Covid-19 expenses.
* Library is in Phase 3 of its Reopening Plan. Library use is slowly increased.
* Catherine has not communicated when she would like to resume cleaning duties. Joan will find out whether she plans to continue in the new fiscal year.

New Business

* Joan is staying in touch with other Hardin County Libraries.
* New doorbell was added to alert staff when patrons enter library.
* City authorized library to sell the old copier machine; Joan will post for sale sometime after July 1.
* Joan is applying for any available grants she can.
* Emily Stoulil was introduced to the Board and will be a new Library Board Trustee starting in July, pending mayoral approval.
* Joan attended a Human Resource Meeting with new city HR person, Wendy Bradley. Wendy requested that Joan provide the city with copies of employee evaluations.

NEXT MEETING: Tuesday, July 28, 2020 at 5:00pm.